

Ruspidge Welfare Trust

Management Committee

Minutes of the Extraordinary Committee Meeting held in Ruspidge Memorial Hall,

8.00 pm on Tuesday 8th July 2025

Present: William Acland, Tony Matthews, Norman Snell, Paul Firth, Denis Bagwell-Johnston, Helen Medcraft, Nicky Packer.

Chairman – Mr. William Acland.

Minutes - Clerk of Ruspidge & Soudley Parish Council (R&SPC) Mr. Roland Dowding.

1.1. Apologies for absence:- Priya Shukla.

1.2. Proposed usage of Ruspidge Football Ground – Mr. Lee Hemming of Ellwood Youth Football Club (EYFC) put forward a proposal for EYFC to have exclusive usage of said football ground and facilities. After debating with the members present, it was agreed to accept Mr. Hemming's proposal and to draft an agreement outlining the details and responsibilities of both parties.

It was agreed that both organisations, when necessary would work together on funding applications to improve and keep the facilities maintained.

The Club will take up residency as of 1st February 2026.

A monthly fee of £100.00 was agreed upon and a tenancy agreement guaranteed for five years with a three year opt out clause for both parties.

Mr. Lee Hemming put forward a request to create a fenced of parking area on the grounds to help alleviate parking issues on Ruspidge Rd. This was approved by the members present.

Also, the area of the cabins currently referred to as the referee's room, to be converted into any area to prepare and supply hot foods. This was approved by the members present.

Trustee, Norman Snell put forward the proposal that Trustee Denis Bagwell-Johnston & himself attend EYFC committee meetings as representatives and liaisons to the RWT. The members present and Mr. Lee Hemming agreed this request.

The RWT Trustee's requested that representatives of EYFC continue to attend RWT committee meetings, Mr. Hemming agreed this. It was further requested two points of contact including email addresses and telephone numbers of EYFC committee members be supplied to the Parish Council Clerk. Mr. Hemming agreed and confirmed himself and the vice chairs details would be provided. Lines of communication must form part of any agreement.

It was also decided that Trustee, Paul Firth would be consulted regarding maintenance requirements and copied into any communications on such issues. Also, Paul Firth will attend to the changing of the locks at the cabins.

The Trust will attend to appointing a plumber to inspect the combi boiler sited at the cabins. Mr. Hemming stated he might know someone who would fulfil this task.

1.3. Any other Business.

Trustee, Nicky Packer referenced issues around separating the RWT trust and forming a new trust, that better protects member liability and Parish Council liability. It was agreed by the members that further research and discussion with the Charity Commission be undertaken, before affecting any changes. Legal advice is also advised before any changes to the trust be

implemented. Trustee Nicky Packer & Council Clerk Roland Dowding will work together on this issue, and to advise the trust on the subject at the next RWT meeting.

- 1.4. **Next Meeting** - the next meeting of the **RWT Trustees** will be the AGM being held in the **Ruspidge Memorial Hall at 7.00 p.m. Wednesday, 27th May 2026**.

The meeting ended at 09:00 p.m.

Signed Date